

# FIA Intermediate And Diploma Level Registration Form

Accountancy Training Centre



*Adding Value To Your Future*  
**FIA . CAT . ACCA . ABE**

Official Use: ID
Inv # :
Inv By :

ACCA Reg #

Are you a registered student at ATC? \_\_\_\_\_

Surname Name : \_\_\_\_\_

First Name : \_\_\_\_\_

Address : \_\_\_\_\_

\_\_\_\_\_

Tel No : \_\_\_\_\_

Home                      Cell                      Work                      Others

Email Address: \_\_\_\_\_

Date of Birth :                                               
Day                      Month                      Year

Employer's name: \_\_\_\_\_

Next of Kin : \_\_\_\_\_ Relationship: \_\_\_\_\_ Tel: \_\_\_\_\_

Code	Subjects	Course Fee	Groups				
			G1	G2	G3	G4	G6
FA2/T3	Maintaining Financial Records	20,000.00					
MA2/T4	Managing Costs and Finances	20,000.00					
FAB/T5	Accountant in Business	25,500.00					
FFA/T6	Financial Accounting	25,500.00					
FMA/T7	Management Accounting	25,500.00					
FAU/T8	Foundations in Audit	30,000.00					
FTX/T9	Foundations in Taxation	30,000.00					
FFM/T10	Foundations in Financial Management	30,000.00					

**Total**

## Terms and conditions

**Course fees** : This represents the cost of the entire course for ..... to ..... The fees are not accrued on a monthly basis but for the entire course. Students are required to pay 100 % of the fees upon registration, if cannot afford Students must apply for ATC Credit, Once approved students must pay off 75% and balance on payment terms

**We are not responsible where a student absents themselves from any classes during this period.**

**Misconduct**

No settlement of fees for services provided can be considered a breach of ethics and can be ruled as a misconduct under the ACCA rules of professional conduct. ***ATC reserves the right to take the necessary action for misconduct and abuse of the institution's facilities.***

Any such misconduct can be reported directly to the ACCA body and Student employers for the relevant disciplinary action.

**Academic qualification**

Exam	Subjects	Year	Grades

**Work experience**

Designation	Employers	Years

Remarks \_\_\_\_\_

*Before signing this registration form, students are reminded to ensure that they have clearly understood*

I declare that the above information given is correct and I accept the terms and conditions where applicable on this the ..... day of ....., 20

\_\_\_\_\_  
Signature of Student

\_\_\_\_\_  
On behalf of ATC

Date	Receipt #	Amount	Remarks

**Amendment needed**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_