

## Equal Opportunity and Prevention of Discrimination Policy

### Relevant Legislation

This Policy is in keeping with the *Equal Rights Act of 1990(Chapter 38:01)* and the *Prevention of Discrimination Act of 1997(Chapter 99:08)* of the **Laws of Guyana**.

### Equal Opportunity

Equal opportunity refers to every individual being given the same opportunities based on their merit without regard to that individual's sexual orientation, race, religion, age, disability, or political affiliation.

### Prevention of Discrimination

Prevention of discrimination refers to actively ensuring that all interactions are free from any form of discrimination due to that individual's sexual orientation, race, religion, age, disability, or political affiliation.

Discrimination may take any form whereby an individual is prevented access to any goods or service, opportunity for development or promotion, participating in any social activity, or equitable remuneration for work done.

### ATC Commitment

Accountancy Training Centre is fully committed to ensuring that all of its policies, rules and regulations are free of any form of discrimination and engenders equal opportunity for all. Further, the Institution is committed to actively monitor its administrative and lecturing staff to ensure they are operating within the parameters of equality and non-discrimination when dealing with all students.

The Directors of Accountancy Training Centre also personally commit to ensuring that all staff of the Institution are treated equally and without discrimination. They also commit to a recruitment policy of equal opportunity and non-discrimination.

The failure of any of ATC's staff to follow this policy will be met with severe disciplinary actions as outlined in the Staff Handbook.





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# Accountancy Training Centre

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## ATC Partners and Awarding Organisations

Accountancy Training Centre will adhere to all policies and regulations regarding equal opportunity and prevention of discrimination as espoused by its partners and awarding bodies and will report any student's persistent deviations from these policies and regulation.

## Students' Responsibilities and Penalties for Breach

All students of Accountancy Training Centre are required to adhere to this policy and must report any breach to [complaints@atcguyana.com](mailto:complaints@atcguyana.com). They are expected to report breaches committed by staff and fellow students of ATC.

All reports will be received in confidence and will be investigated thoroughly under the supervision of the Directors. Any student found guilty of discriminatory actions to another student or staff of ATC will be disciplined according to the Student Handbook and the policies of the examining body with which they are registered.

